

**Rotary**  
District 6990



# **Rotary District 6990 Operations Manual**



BROWARD, MIAMI-DADE, MONROE & GRAND BAHAMA ISLAND

**WE ARE 6990**



# Rotary District 6990

## Mission

The District exists to support, advocate, and promote the Rotary Clubs in District 6990 as they grow their membership by providing service to others in their own communities and beyond while promoting fellowship and goodwill.

## Vision

Rotary Clubs in District 6990 are the organizations of choice for Business, Professional, and Community Leaders, committed to the ideal of "Service Above Self", whose members view District 6990 as a resource of great value by providing assistance as needed while being good stewards of the District.

## Goals

- Assist Clubs in the retention & growth of membership
- Increase Rotary's visibility throughout the District and at overall public levels
- Improve leadership development at the Club and District level
- Develop consistent and effective communication between the District and each club
- Improve understanding of and support for The Rotary Foundation
- Promote effective use of communication technology
- Encourage fellowship and networking opportunities throughout the District

# Table of Contents

## Positions and Responsibilities

<a href="#">Assistant Governor</a>	<a href="#">Nominating Committee</a>
<a href="#">Awards &amp; Citations</a>	<a href="#">PETS Coordinator</a>
<a href="#">Chief of Staff</a>	<a href="#">Communications Chair</a>
<a href="#">Club Extension-Satellites</a>	<a href="#">Communications - Public Image</a>
<a href="#">Council of Governors Chair</a>	<a href="#">Communications-Social Media</a>
<a href="#">Council of Governors Chair Elect</a>	<a href="#">Communications-Newsletter</a>
<a href="#">Council of Legislation Alternate</a>	<a href="#">Communications-Webmaster</a>
<a href="#">Council of Legislation Representative</a>	<a href="#">Communications - Email/Communications</a>
<a href="#">DacDB</a>	<a href="#">Communications - Public Relations</a>
<a href="#">District Bookkeeper</a>	<a href="#">RLI Director</a>
<a href="#">District Conference Chair</a>	<a href="#">RLI-Facilities</a>
<a href="#">District DEI Chair</a>	<a href="#">RLI-Faculty</a>
<a href="#">District Disaster Committee Chair</a>	<a href="#">RLI-Promotions</a>
<a href="#">District Empower the Girl Committee Chair</a>	<a href="#">RLI Registrar</a>
<a href="#">District Environmental Committee Chair</a>	<a href="#">Rotary Foundation Chair</a>
<a href="#">District Events Coordinator</a>	<a href="#">Rotary Foundation Fundraising</a>
<a href="#">District Financial "Rules &amp; Procedures"</a>	<a href="#">Rotary Foundation Golf Ball Drop</a>
<a href="#">District Governor</a>	<a href="#">Rotary Foundation Trustee</a>
<a href="#">District Governor Elect</a>	<a href="#">Rotary Foundation-Alumni</a>
<a href="#">District Governor Nominee</a>	<a href="#">Rotary Foundation-Annual Programs</a>
<a href="#">District Governor Nominee Designate</a>	<a href="#">Rotary Foundation-Endowment</a>
<a href="#">District IT Coordinator</a>	<a href="#">Rotary Foundation-Global Scholars</a>
<a href="#">District Leadership Building-Trainer</a>	<a href="#">Rotary Foundation-Grants</a>
<a href="#">District Membership Chair</a>	<a href="#">Rotary Foundation-Paul Harris Society</a>
<a href="#">District Membership-Extension &amp; Satellites</a>	<a href="#">Rotary Foundation-Peace Fellows</a>
<a href="#">District Membership- Innovative Club Advocate</a>	<a href="#">Rotary Foundation-Polio Plus</a>
<a href="#">District Membership-RI Leads Coordinator</a>	<a href="#">Rotary Foundation-SHARE</a>
<a href="#">District Membership-Rotaract</a>	<a href="#">Rotary Foundation-StewardshipDistrict</a>
<a href="#">District Protocol Manager</a>	<a href="#">Rotary International Convention-Promotion</a>
<a href="#">District Secretary</a>	<a href="#">Rotary Means Business Fellowship</a>
<a href="#">District Sergeant-at-Arms</a>	<a href="#">Socials</a>
<a href="#">EarlyAct</a>	<a href="#">Youth Service Chair</a>
<a href="#">Executive Assistant Governor</a>	<a href="#">Youth Service- Interact</a>
<a href="#">F&amp;P Club Size Representative</a>	<a href="#">Youth Service- RYLA</a>
<a href="#">F&amp;P Continuity &amp; Governance</a>	<a href="#">Youth Services- RYE</a>
<a href="#">F&amp;P Financial Review</a>	
<a href="#">District Treasurer</a>	
<a href="#">International Service-Friendship Exchange</a>	
<a href="#">L.E.A.D.</a>	

# District Events: How to Guides

[Event: Guide to PETS I](#)

[Event: Guide to PETS II \(Orlando All-Florida PETS\)](#)

[Event: Guide to PETS III \(District Training Assembly\)](#)

[Event: Guide to District Conference](#)

[Event: Guide to District Governor Installation](#)

[Event: Guide to Rotary Foundation Seminar](#)

[Event: Guide to Membership Seminar](#)

[Event: Guide to Public Image Seminar](#)

[Event: Guide to Grants Seminar](#)

[Event: Guide to Leadership Training](#)

[Event: Guide to Assistant Governor Training](#)

[Event: Preparing for a Finance & Procedure Meeting](#)

[Event: Preparing for a Council of Governors Meeting](#)

[Event: Preparing for a District Governor Line Meeting](#)

[Event: Guide to Sport Outings](#)

[Event: Guide to Nominating Committee Meeting](#)

[Event: Guide to SHARE Committee Meeting](#)

[Special Events: \(RIP Visit\) \(BBQ\)](#)

# Assistant Governor

## Required / Recommended Activity:

- Before accepting the position, CLEARLY understand all of the responsibilities attached to the job.
- Be clear as to which clubs you will be responsible for/to (AREA). Have a level of familiarity with those clubs.
- You will be the direct representative of the District Governor to your clubs.
- Ability to communicate information to the District on club activities, successes, and challenges.
- AGs are appointed annually for a one-year term subject to re-appointment for up to three years. AGs should be willing to commit to three years when appointed, but the EDGE may elect not to reappoint an AG, and will fill vacancies as required when any AG has served three years in a row.
- Understand the time that this position requires (in consultation with the DGs)
- Served as a club president.
- Continue participation in home club activities/leadership
- Understand and have knowledge of the District Organization Chart (they will serve as a resource).
- Be prepared to attend at least 3-4 meetings of your Area clubs per year...and consider supporting your clubs in their service efforts.
- Attend as many District organized events as possible (be visible)
- Attend PETS I training (In the District).
- Attend PETS II training...a three-day event in Orlando in March.
- Attend PETS III...That is the District Training Assembly in April.
- Participate in monthly/quarterly meetings organized by the Executive Assistant Governor (Usually virtual)
- Help schedule OFFICIAL District Governor visits to each of your Area clubs....attend this meeting and formally introduce the Governor to the club. (Ask Governor for bio for you to use)
- Strongly consider attending Rotary Leadership Institute (RLI)
- Consider attending the District Conference and be a champion at your Area clubs for them to have participation at the District Conference
- Schedule monthly or bi-monthly AREA PRESIDENT meetings. These can be virtual or in person. Consult with fellow AGs (there will be 10 of you) on the best content to address at these meetings.
- Have a strong understanding and ability to use and coach Rotary Club Central on RI web page...DacDb, the district database and other sources of information.
- Attend Area club President installations.
- Work with club presidents for working relationships for projects, grants, socials and growth.
- Invited future leaders to President round tables for a leadership funnel and continuity

- Greet your presidents at PETS and support Governor energy, possibly ride up together or make sure know their arrival time.
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#### Who should be involved?

- The District Governor
- Your fellow Assistant Governors
- The Executive Assistant Governor
- Your Area club presidents and presidents-elect
- District, Zone and RI resource

#### Is there a timeline / due date?

- Up to three-year service commitment

#### Does a team need to be formed / who should be on it?

- You will be the captain of the team consisting of your Area presidents and pres-elect
- You will be an important part of your fellow Assistant Governors

# Awards & Citations

## Required / Recommended Activity:

- Involve a mix of large and small club representatives for evaluation of category winners
- Set awards beginning of year for club visits and make sure aligns with citation criteria
- Make sure understand awards that are ongoing Rotarian of the year, Arnold Galperin Award, Rising Star, Assistant Governor of the Year, Governors Award
- Recognize that bigger and flashier does not make it better. Recognize small club efforts for content and scale of funds
- Promote club successes that involve other clubs and areas of focus in community
- Take lots of pictures at ceremony with district photographer identified in advance

## Who should be involved?

- Governor, Awards chair, awards committee , District Secretary, District Director Club Operations

## Is there a timeline / due date?

- February 15 to allow for evaluation, award ordering and delivery by District Assembly presentations
- Marketing for submittals begins December 1 for newsletters and other items for consideration

## Does a team need to be formed / who should be on it?

- Governor, Awards chair, awards committee 5-7 , District Secretary, District Director Club Operations